

## Application for Registration – Instructions

After downloading the file **Application for Registration (e-2019).pdf**, open it with Adobe Acrobat Reader or any program that can open PDF files. This is a fillable form that you can complete on your computer or other device. If you are submitting this form, you are considered the applicant. Usually the applicant is also the originator (the hybridizer of the seedling or the discoverer of the sport that is being submitted for registration). However, if you are the applicant but not the originator, you must obtain a written statement from the originator, giving you permission to register the plant. This can be in the form of an e-mail message sent directly from the originator to the AVSA Registrar.

The form has two types of fields — text fields and check boxes. You can add text to a text field by clicking on it and typing. You can move from field to field by pressing the <Tab> key, or you can just click on the next field. You can place a check mark in a check box by clicking on it (or by pressing the space bar if you have tabbed over to it). If you click on it again, the check mark will be removed.

### COMPLETING THE FORM

First, enter your information as the applicant — your name, address, phone number, AVSA membership number, and e-mail address. If you are going to be submitting several applications, at this time you might want to save the file under a different name (e.g. **Application for Registration (my name).pdf**). Then, whenever you open that file, the applicant information will be already filled in.

If you are not the originator (hybridizer of the seedling or discoverer of the sport), enter the originator's name and address.

**Origin:** One of the requirements is that you know the names of the parents of the seedling or the name of the plant from which the sport originated. Enter that information here. Also, you must propagate the plant vegetatively (leaf cutting or sucker) through three generations to assure that it is stable. The original plant is *not* considered as the first generation; you need to grow it through three more generations.

**Growth Habit:** Check only one in this section.

**Blossom Description:** For rows of petals, check only one on this line. If the blossom is single and drops from the stem before it wilts, check **Single**. Otherwise, if the blossom stays on the stem until it wilts, check **Sticktite single**. List the color(s) of the blossoms, with the main color first. For blossom type, check all that apply.

**Foliage Description:** Check the shade(s) of green (e.g. if light to medium green, check both). If variegated, check the type of variegation and the color(s) other than green (e.g. cream and pink). For leaf type, check all that apply.

**Full Description:** Use the AVML format (described below) as a guideline. Don't worry about being exact; the Plant Registration Committee will write the official description.

**Blossom Description:** Start with blossom type (single, semidouble, etc). This is followed by the main color(s) (e.g. pale lavender, hot pink, bright red). The exception is if the blossom is a chimera, in which case the word "chimera" follows the blossom type, then the color(s). When describing chimera color, either side of the center stripe is listed as the principal color. When color of top and lower petals differ, the lower petal color is listed as the principal color. If applicable, the word "two-tone" is next (two values of one hue, but not two different colors).

Next use descriptive adjectives (e.g. large, mottled, variable, sticktite, ruffled, frilled, or fluted), then shape (e.g. pansy, star, bell, wasp).

If there are other features, add "/" (denotes "with") followed by remaining features listed sequentially, from blossom center toward edge — center or eye, top petals, petal tips, fantasy, band color (if another color is present at edge, this is the inner band), edge color.

**Foliage Description:** If variegated, start with variegation type (if Tommie Lou variegation just use "Variegated"). Next list foliage color. If variegated, list shade of green first. The rest of the sequence is shape (e.g. plain, ovate, spooned, longifolia, heart-shaped, pointed), texture (e.g. quilted, pebbled), surface (e.g. glossy, hairy), edge (e.g. ruffled, fluted, wavy, scalloped, serrated), and back color or type (e.g. /red back, /bustle back).

**NOTE:** The word "variable" means that a trait might be displayed differently under different growing conditions. If the trait is displayed differently on two different plants grown under the same growing conditions, or if the trait is displayed differently on different blossoms on the same plant, then that trait is considered to be unstable, and the plant should not be registered. For example, a variable edge means that the plant might have an edge under some growing conditions, but not under different growing conditions.

Photograph: We require at least one clear photo that shows the blossom and foliage, to be used for formulation of an accurate description of the plant. Digital photos are preferred.

At the bottom of the form, type your full name and the date. Sending the form to the Registrar via your e-mail address will verify your “signature.”

After completing the form, save it under the name that you propose for the cultivar (e.g. Silver Girl.pdf) and send it via e-mail to the Registrar. (E-mail address can be found in the “Registration Report” column in the *African Violet Magazine*.)

## PAYMENT INSTRUCTIONS

The registration fee for AVSA members is \$5 per application (\$25 per application for non-members in USA and Canada, or \$10 per application for international non-members). You can remit the fee on the AVSA website:

<https://africanvioletsocietyofamerica.org/participate/plant-registration/>

Click the [ Pay Registration Fee ] button.

On the form, indicate the number of applications in the appropriate Quantity box and click the [ Add to Cart ] button. Then click the [View Cart](#) link to proceed to checkout, where you will provide payment details and complete the payment process.

After you receive confirmation of payment by email, forward that to the Registrar. (E-mail address can be found in the “Registration Report” column in the *African Violet Magazine*.)

## PROCESSING APPLICATIONS

The Plant Registration Committee processes applications in batches, as shown below:

APPLICATION RECEIVED	PROCESSED	FIRST CLASS	AFRICAN VIOLET MAGAZINE
December 1 – January 31	February	March	May/June
February 1 – March 31	April	May	July/August
April 1 – May 31	June	July	September/October
June 1 – July 31	August	September	November/December
August 1 – September 30	October	November	January/February
October 1 – November 30	December	January	March/April

Note that the *application*, the *photo(s)* and the *registration fee* must be received by the dates above; otherwise the application will be held and included with the next batch, two months later.

If you have any questions, please contact the Registrar. (E-mail address can be found in the “Registration Report” column in the *African Violet Magazine*.)